

# CONFERENCE OF RELIGIOUS, INDIA

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15 February, 2021

To  
All the Major Superiors of Religious Working in India (*Latin Rite Congregations only*)

SUBJECT: APPLICATION FOR NOVICES' SUBSIDY - 2021

Dear Sisters, Brothers & Fathers,

Attached is the Application Form for the Subsidy for Novices, which was sent from the International Secretariat of The Pontifical Society of St. Peter the Apostle, through the Apostolic Nunciature in India. Please fill it and let us have it before May 15, 2021, both by EMAIL and REGISTERED POST.

Kindly print the application and fill all the necessary information, which also includes the signature of the Diocesan Bishop where the Novitiate is situated. The signature and seal of the Bishop is compulsory, without which the application will not be processed. Ensure to enclose all the attachments as required in the application.

The National CRI will then verify, process and tabulate all the application forms in the way the Nunciature decides, and forward it to them. It is the Nunciature that arranges the transfer of the money to your accounts. Once we check and take the completed forms to their office, we (at National CRI) don't come into the picture at all.

Kindly send us an email even if there are no novices for this year. The Application Form is also uploaded on our website ([www.crinational.org](http://www.crinational.org)). In case you lose or misplace the form, you can download it from there, and send it to us. Please send the filled application with all the necessary attachments to the CRI National Secretariat, after keeping a photocopy of the full set in your office file. Please also send us the scanned copy of the full set, that is, all the sheets of application along with the attachments and photos.

Here are a few reminders, although most of you may be aware of these details:

1. Note: that forms from earlier years are not valid, as we had received a new format from Vatican.
2. Kindly ensure that you comply with the new Foreign Contribution policy of the Government of India (Ministry of Home Affairs)
  - a. FC Bank account in State Bank of India, New Delhi
  - b. NEW or RENEWED FCRA, as most of them would be expiring in 2021 – and as the subsidy for 2021 would be possibly transferred in the beginning of 2022.  
FCRA Renewal certificate would contain your FC Bank Account Name, as well as the Account number – for smooth transfer of FC Fund. Remember to send us the scanned copy of the FCRA Renewal Certificate.
3. Once you fill up the Form, keep a photocopy of it for yourself, and send us the soft copy by email (to [crinational@gmail.com](mailto:crinational@gmail.com)) as well as POST THE ORIGINAL to:

**The National Secretary**

CRI HOUSE, Masihgarh,  
New Friends Colony PO  
NEW DELHI 110 025

Tel. 011-2692 3911, 95 9955 3824

You may send it by Registered post or by Courier, so as to reach us by May 15, 2021, at the latest. Please keep the acknowledgement card, or POD from the courier. Make sure that you receive an acknowledgement from us along with the receipt for the service charges paid, wherever applicable.

4. For processing this subsidy: You should pay Rs. 100 per novice. You may pay us as per the number of Novices for whom you are applying the subsidy for. This payment is to be made as a DD or Cheque in the name of: **Conference of Religious India**, payable at **New Delhi**.
5. The subsidy is given only for one year for a novice. The list of novices should be as on January 1, 2021. For those who are starting their novitiate after that date, please apply next year.

For any clarification, please contact the CRI National Secretariat, New Delhi.

Fraternally,

**Fr. Joe Mannath SDB**  
National Secretary, CRI

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